

**SOCIAL WORKERS SECTION
MINUTES
June 29, 2005**

PRESENT: Eric Alvin, George Kamps, Ada Williams-Parr,
Mary Jo Walsh

EXCUSED: None

STAFF PRESENT: Jeff Scanlan, Director of Health Service Professions; Jacquelynn Rothstein, Legal Counsel; Pamela Haack, Paralegal; Gina York, Bureau Assistant, Division of Enforcement staff and others during portions of the meeting

GUESTS: Joanne Barndt, UW-Milwaukee; Bill Heiss, UW-Madison;
Marc Herstand, NASW-WI; Joseph D'Costa, DWD/DVR

CALL TO ORDER

George Kamps called the meeting to order at 9:34 a.m. There was a quorum of four members.

APPROVAL OF AGENDA

Additions to the Agenda:

None.

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to approve the agenda as written. Motion carried unanimously.

**PRESENTATION ON SURVEY RESULTS OF HOME STUDY CE
REQUIREMENTS IN OTHER STATES
MARC HERSTAND, NASW-WI CHAPTER**

Marc Herstand, NASW, presented to the Section information regarding the results from a survey of home study continuing education requirements in other states. He discussed the findings in

detail with the Section from the survey and made some recommendations to the Section that Wisconsin align with other states such as Minnesota, New Mexico, etc. regarding CE. The Section discussed the survey information and consulted with Jacquelynn Rothstein, Legal Counsel, regarding any impact this may have on administrative rules or statutes. The Section explored having a combination of self study and interactive internet learning reaching a total of twenty-one (21) CE credits. Out of the twenty-one credits no more than ten (10) credits would be in self study or no more than sixteen (16) credits would be allowed in interactive internet learning or any combination in between to reach the twenty-one CE requirement. The following motion was made:

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to explore a combination of self study and interactive internet learning reaching a total of 21 CE credits with no more than 10 credits in self study or no more than 16 credits interactive internet learning or any combination in between to reach the 21 CE requirement.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to withdraw the previous motion.

George Kamps, Chair, will contact Jim Campbell to gather information regarding a definition of “interactive” and suggestions regarding quality courses available. The Section would like this topic added to both the MPSW Joint Board agenda and the Section’s August agenda. After this lengthy discussion, the Section requested Attorney Rothstein to prepare draft language to 8.03 (2)(e)(f) to capture today’s recommendations and the above credit amounts indicated to meet CE requirements.

Public Hearings

Public Hearing on Administrative Rules Relating to Postgraduate Education and Field Experience for Licensure as a Clinical Social Worker

A public hearing was held at 9:36 a.m. regarding the administrative rules relating to postgraduate education and field experience for clinical social work. There was no testimony in opposition to these rules at today’s hearing.

Public Hearing on Administrative Rules Relating to Expiration of a Temporary Credential Issued by the Social Work Section

A public hearing was held at 9:40 a.m. regarding the administrative rules relating to expiration of a temporary credential issued by the Social Work Section. There was no testimony in opposition to these rules at today’s hearing.

APPROVAL OF MINUTES OF MAY 4, 2005

Amendments to the Minutes:

- Page 20: Under Approval of Psychometric Testing – Change “noted” to “none”.
- Page 21: Under Speaking Engagement Requests – Change “noted” to “none”.
- Page 21: Under Visitor Comments – Change “noted” to “none”.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to approve the May 4, 2005 minutes as ammended. Motion carried unanimously.

PRESENTATION OF PROPOSED STIPULATIONS

None.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER THE MAILING OF AGENDA

None.

ADMINISTRATIVE REPORT

Jeff Scanlan, Director of Health Service Professions, shared with the Section that our new DRL Secretary Celia Jackson will stop in to introduce herself to the Board. Christopher Klein, Executive Assistant, is leaving the Department and going to Department of Transportation. His replacement will be Larry Martin who will begin July 5, 2005. Mr. Scanlan also informed the Section that the attorney consolidation will not take place and therefore we will be retaining the Section’s legal counsel. The building renovations are continuing with a target date for completion of September 1, 2005.

APPROVAL OF 2006 MEETING DATES

The Section reviewed the memo listing the 2006 meeting dates at today’s meeting and took the following action.

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to approve the 2006 meeting dates and to change all application review start times to 11:00 a.m. Motion carried unanimously.

**SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES,
ADMINISTRATIVE RULES AND PRESS RELEASES**

Jacquelynn Rothstein, Legal Counsel, reviewed the summary reports with the Section at today's meeting. Attorney Rothstein updated the Section on the status of rules currently on the report and was available for questions from Section members.

STATUS OF RULES AND STATUTES BY LEGAL COUNSEL

Jacquelynn Rothstein, Legal Counsel, provided a brief update to the Section. There are specific Clearinghouse Reports on Administrative Rules and the recommended revisions to the proposed language. The Section will review and discuss these reports and recommendations later in today's agenda. Pamela Haack, Paralegal, will be sitting in on the Section's discussions for each clearinghouse report and language revisions or recommendations, to ensure any actions taken by the Section is implemented, so the legislation can move forward in the rulemaking process. Ms. Haack shared approximate timeframes of when public hearings may occur with the Section and other attendees at today's meeting.

**CLEARINGHOUSE REPORT ON ADMINISTRATIVE RULES RELATING
TO POSTGRADUATE EDUCATION AND FIELD EXPERIENCE
FOR LICENSURE AS A CLINICAL SOCIAL WORKER**

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve the recommendations of the clearinghouse for item 5 with the amendment of changing "psychopathology and social work" to "psychopathology in social work" under CR 05-042. Motion carried unanimously.

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to file the proposed rule with the legislature after the July 11, 2005 deadline for written comments. Motion carried unanimously.

**CLEARINGHOUSE REPORT ON ADMINISTRATIVE RULES
RELATING TO EXPIRATION OF TEMPORARY CREDENTIAL
ISSUED BY THE SOCIAL WORK SECTION**

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to adopt the changes and to file the proposed rule with the legislature after the July 11, 2005 deadline for written comments. Motion carried unanimously.

**REVIEW DRAFT RULE: PROPOSED LANGUAGE REGARDING
CHANGES TO MPSW 3.13 (400 HOUR SWTC RULE)**

Jacquelynn Rothstein, Legal Counsel, reviewed the draft of the proposed language to rule MPSW 3.13 with the Section at today's meeting. The Section took the following action.

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to accept the proposed language presented by Legal Counsel at the June 29, 2005 Social Work Section meeting. Motion carried unanimously.

HEARING ON DENIAL OF APPLICATION PAULA M. GRAEBER

A Class 1 Hearing was held at 10:34 a.m. regarding a denial of application for Paula M. Graeber. This will be deliberated on later today in closed session.

HEARING ON DENIAL OF APPLICATION MICHAEL GERST

A Class 1 Hearing was held at 11:04 a.m. regarding a denial of application for Michael Gerst. This will be deliberated on later today in closed session.

**CE WAIVER/EXTENSION REQUEST
SARAH E. POLSTER**

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to grant Sarah E. Polster a one year extension for completion of continuing education for the 2003-2005 biennium. Motion carried unanimously.

**CE WAIVER/EXTENSION REQUEST
JILL KOCH**

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to grant Jill Koch a one year extension and to notify the Section when she is planning on returning. Ms. Koch should request reconsideration of her CE requirement if the one year extension is not adequate. Motion carried unanimously.

**DISCUSSION AND REVIEW ONLINE COURSES OFFERED BY UPPER
IOWA AND CAPELLA FOR SWTC COURSES**

The Section reviewed the materials submitted regarding the online courses from Upper Iowa and Capella Colleges for Social Work Training Certificate courses. After some discussion the Section took the following action.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to not approve the online training certificate courses offered by Upper Iowa and Capella. Motion carried unanimously.

DISCUSSION AND REVIEW OF UW STEVENS POINT SWTC COURSES

The Section discussed and reviewed the information and materials submitted UW-Stevens Point for Social Work Training Certificate courses and took the following action.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to approve the Stevens Point training certificate courses as described. Motion carried unanimously.

REVIEW AND UPDATE THE 2003 SOCIAL WORK LICENSING BROCHURE

Jeff Scanlan, Director of Health Service Professions, and Jacquelynn Rothstein, Legal Counsel, reviewed the 2003 Social Work Licensing Brochure at today's meeting. The Section requested specific revisions to the brochure and these changes will be made by Mr. Scanlan. A new draft will be provided at the next Section meeting.

**CORRESPONDENCE FROM ASWB & NASW REGARDING STANDARDS FOR
TECHNOLOGY AND SOCIAL WORK PRACTICE**

The Section discussed and reviewed the correspondence submitted by ASWB and NASW regarding standards for technology and Social Work practice. The Section took the following action at today's meeting.

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to authorize George Kamps to respond on behalf of the Section with the appropriate comments. Motion carried unanimously.

DISCUSS THE GOALS AND OBJECTIVES FOR THE SOCIAL WORK SECTION

At today's meeting, the Section reviewed the list of goals and objectives discussed at the May 4, 2005 meeting.

APPROVAL OF PSYCHOMETRIC TESTING

None.

**APPROVAL OF PSYCHOMETRIC TESTING RECEIVED AFTER
THE MAILING OF THE AGENDA**

None.

SCREENING PANEL REPORT

George Kamps reported that the screening panel met on June 29, 2005. They reviewed nineteen complaints. There were ten cases opened, nine cases not opened, and no cases which needed more information.

SPEAKING ENGAGEMENT REQUESTS

None.

CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

Noted.

INFORMATIONAL ITEMS

None.

CONSULTING WITH LEGAL COUNSEL

The Section consulted with Jacquelynn Rothstein, Legal Counsel, throughout today's meeting as needed.

VISITOR COMMENTS

Mark Herstand, NASW-WI, shared with the Section information regarding the budget and an assembly amendment regarding AODA counselors to be transferred from the Wisconsin Certification Board (WCB) to the Department of Regulation and Licensing (DRL). A letter was sent by NASW to the Governor recommending not the veto this issue.

CONVENE TO CLOSED SESSION

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Mary Jo Walsh-yes; George Kamps-yes, Eric Alvin-yes; Ada Williams-Parr-yes. Motion carried unanimously.

Open Session recessed at 1:50 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Ada Williams-Parr moved, seconded by Mary Jo Walsh, to reconvene into open Session. Motion carried unanimously.

Open Session reconvened at 2:08 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

IMPAIRED PROFESSIONALS PROCEDURE (IPP)

None.

MONITORING

None.

DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER THE MAILING OF THE AGENDA

None.

HEARINGS BEFORE THE BOARD

PAULA M. GRAEBER

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, to grant a license to Paula M. Graeber. Motion carried unanimously.

MICHAEL GERST

MOTION: Ada Williams-Parr moved, seconded by Eric Alvin, that upon successfully passing the exam, to grant a license to Michael Gerst. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED
AFTER THE MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS
RECEIVED AFTER MAILING OF AGENDA**

None.

FINAL DECISIONS AND ORDERS BEFORE THE BOARD

JOHN MICHAEL SAPP, APSW/LS

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to authorize Legal Counsel to prepare a variance in the matter of John Michael Sapp, APSW/LS. Motion carried unanimously.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS
IN THE MATTER OF DISCIPLINARY PROCEEDINGS
RECEIVED AFTER THE MAILING OF THE AGENDA**

None.

**DELIBERATION OF PETITIONS FOR REHEARINGS BE SIGNED
AFTER THE MAILING OF AGENDA**

None.

DSM IV, QUESTIONS TO BE ADDED

None.

DIVISION OF ENFORCEMENT CASE STATUS REPORT

There were no cases presented by DOE for closure at today's meeting.

APPROVAL OF APPLICATIONS REVIEWED WITH JAN NEITZEL

MOTION: Eric Alvin moved, seconded by Ada Williams-Parr, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

APPLICATIONS

1. BOSWELL, THERESA-approved
2. BUCHHOLZ, RACHEL-approved
3. CODY, MARY-denied
4. FRITZ, SARAH-approved
5. GARVES, GREGORY-denied
6. GHASWALA, MAXINE-denied
7. GOETZ, PAUL-denied
8. HOLLINGER, MARY-denied
9. HUI, KATHRYN-denied
10. KLEIBOR, RACHEL-approved
11. LAFOUNTAIN, VICKI-denied
12. LITERSKY, MONIQUE-more information
13. MARCZ, DENISE-denied
14. MCINNIS, ANNE-approved
15. PEATY, LISA-denied
16. SPECKMANN, CATHERINE-approved
17. TATE, LAUREL-denied
18. VAN GHEEN, CHARLENE-denied
19. VAN RITE, JENNIFER-approved

20. WELLS, BARBARA-denied
21. WITT, HELEN-denied
22. WITT, TODD-approved

PERSONAL APPEARANCES

1. GERST, MICHAEL-approved
2. GRAEBER, PAULA-approved

SWTC APPLICATIONS

1. BATCHELOR, CAROLYN-experience-more information
2. BROWN, LENINE-experience-approved
3. BURKHALTER, AMY-experience plan-approved
4. CARLILE, JODI-experience-approved
5. CHAMBERS, DONNA-experience-approved
6. COX, SHERRIE-course-approved
7. DOVER, LOIS-experience plan-approved
8. DWORK, JOHANNA-degree-approved
9. FINO, CRYSTAL-experience-approved
10. FROH, SHAWN-experience-denied
11. GAJDOSIK, DANIELLE-experience-approved
12. HANCOCK, TARA-experience-denied
13. HEIM, TARA-internship-approved
14. HINTERTHUER, CATHERINE-experience-denied
15. JOHNSON, TONI-experience-approved
16. KRUGER, KARA-experience-approved
17. LEGUT, PEGGY-experience-denied
18. MARTINO, RITA-degree-approved
19. MURPHY, TERRY-experience-denied
courses-denied
20. NELSON, KENDALL-experience plan-approved
21. O'DONNELL, VICTORIA-course-denied
22. SAMPLE, KELLY-experience-approved
23. STEIDL, ANGELA-experience-denied
24. TEN HAKEN, AMY-degree-denied
experience-denied
course-denied
25. THOMAS, KITRA-degree-approved
26. TURANY, ASHLEY-experience plan-approved
27. WASHBURN, DAWN-experience-denied
28. WIEGEL, MELISSA-experience-approved
29. WHITLOW, JAYME-experience-approved

MISC REVIEW

1. ARMSTRONG, LESLIE-more information
2. LARSON, JENNIFER-more information
3. PERELLA, LINDA-approved
4. ZABEL, DANIEL-more information
5. ZUMBAHL, LAURA-approved

OTHER SECTION BUSINESS

None.

ADJOURNMENT

MOTION: Ada Williams-Parr moved, seconded by Mary Jo Walsh, to adjourn the meeting at 2:14 p.m. Motion carried unanimously.